



AGENDA PACKAGE

(Public Meeting)

Version: March 6, 2017

Thursday, March 9, 2017, 9:00 a.m. – 10:00 a.m.
Room 427/428, TransLink Office, 287 Nelson's Court, New Westminster, BC

- 9:00AM** **1. Preliminary Matters**
- 1.1** Call to Order
 - 1.2** Adoption of Agenda..... Page **1**
 - 1.3** [Approval of Minutes \(February 16, 2017\)](#)..... **2**
- 9:05AM** **2. Report of the Funding Strategy Committee**ORAL
- 9:15AM** **3. TransLink Update** ATTACHED
- Phase One of 10-Year Vision: service planning
 - Goods Movement Strategy
- 9:40AM** **4. [Mayors' Council Rules of Procedure](#)**..... **7**
- 9:50AM** **5. Public Delegations**ORAL
- 10:00AM** **TERMINATION**

MAYORS' COUNCIL ON REGIONAL TRANSPORTATION

PUBLIC MEETING MINUTES

Minutes of the Public Meeting of the Mayors' Council on Regional Transportation (Mayors' Council) held on **Thursday, February 16, 2017** at 9:00 a.m. in Rooms 427/428, TransLink Offices, 287 Nelson's Court, New Westminister, BC.

PRESENT:

Mayor Gregor Robertson, Vancouver, Chair
Mayor Linda Hepner, Surrey, Vice-Chair
Mayor Wayne Baldwin, White Rock
Mayor John Becker, Pitt Meadows
Mayor Malcolm Brodie, Richmond
Mayor Karl Buhr, Lions Bay
Mayor Mike Clay, Port Moody
Mayor Derek Corrigan, Burnaby
Mayor Jonathan Coté, New Westminister
Councillor Bruce Drake, Belcarra (alternate)
Mayor Jack Froese, Langley Township
Maria Harris, Electoral Area A

Mayor Lois Jackson, Delta
Mayor Darrell Mussatto, North Vancouver City
Mayor John McEwen, Anmore
Mayor Greg Moore, Port Coquitlam
Mayor Nicole Read, Maple Ridge
Mayor Ted Schaffer, Langley City
Mayor Murray Skeels, Bowen Island
Mayor Michael Smith, West Vancouver
Mayor Richard Stewart, Coquitlam
Mayor Richard Walton, North Vancouver District

REGRETS:

Chief Bryce Williams, Tsawwassen First Nation

ALSO PRESENT:

Michael Buda, Executive Director, Mayors' Council on Regional Transportation Secretariat

PREPARATION OF MINUTES:

Carol Lee, Recording Secretary, Raincoast Ventures Ltd.

1. Preliminary Matters

1.1 Call to Order

The Chair called the meeting to order at 9:14 a.m. Due notice having been given and a quorum being present, the meeting was properly constituted.

1.2 Adoption of Agenda

Draft Agenda for the February 16, 2017 Public Meeting of the Mayors' Council on Regional Transportation, version dated February 14, 2017, was provided with the agenda material.

It was MOVED and SECONDED

That the Mayors' Council on Regional Transportation adopts the agenda for its Public meeting scheduled February 16, 2017, as circulated.

CARRIED

The Chair acknowledged the recent death of a Winnipeg bus driver and called for the observation of a moment of silence in his memory.

1.3 Approval of Minutes – January 26, 2017

Draft Minutes of the January 26, 2017 Public Meeting of the Mayors' Council on Regional Transportation was provided with the agenda material.

It was MOVED and SECONDED

That the Mayors' Council on Regional Transportation adopts the minutes of its Public meeting held January 26, 2017, as circulated.

CARRIED

2. Report of the Funding Strategy Committee

Presentation titled "Item 2: Report of the Funding Strategy Committee", dated February 16, 2017, was provided with the agenda material.

Mayor Jonathan Coté, Chair, Mayors' Council Funding Strategy Committee, reported that the Funding Strategy Committee has met once since the January 26, 2017 Mayors' Council meeting. The Funding Strategy Committee is awaiting a series of funding announcements from senior levels of government.

Geoff Cross, Vice-President, Transportation Planning and Policy, TransLink, led the review of the presentation titled "Item 2: Report of the Funding Strategy Committee" and provided commentary on:

- Phase Two of the 10-Year Vision (Phase Two) will be delivered through two successive investment plans during 2017:
 - The investment plan focussed on the Pattullo Bridge Replacement will be submitted for approval in October 2017 to keep the project on schedule
 - The Phase Two Investment Plan will be submitted for approval in Q1 2018
- Investments to be included in Phase One of the 10-Year Vision (Phase One) and Phase Two.

It was confirmed that the next phase of the Public Transit Infrastructure Fund (PTIF2) would include funding for the extension of the Surrey Newton-Guildford line to Langley.

***Action Item:** TransLink staff was requested to include the preconstruction and the construction of the Surrey Newton-Guildford line extension to Langley as investments in Phase Two and Phase Three of the 10-Year Vision (Phase Three), respectively.*

***Action Item:** TransLink staff was requested to express the additional bus service to be provided in each phase of the 10-Year Vision as a percentage of the capacity shortage.*

It was MOVED and SECONDED

That the Mayors' Council on Regional Transportation receives the report.

CARRIED

3. Report of the Joint Regional Mobility Pricing Steering Committee

Documents provided with the agenda material:

- *Report dated February 10, 2017 from Geoff Cross, Vice-President, Transportation and Policy, TransLink regarding "Report of the Joint Regional Mobility Pricing Steering Committee"*
- *Presentation titled "Item 3. Report of the Joint Regional Mobility Pricing Steering Committee".*

Mayor Richard Walton, Co-Chair, Regional Mobility Pricing Steering Committee (Steering Committee) reported on the progress of the Steering Committee. Mayor Walton noted that the Province has not been actively involved with the Steering Committee. However, the provincial appointee to the TransLink Board of Directors is a member of the Steering Committee and has been keeping the Province apprised of developments.

Mr. Cross led the review of a presentation titled "Item 3. Report of the Joint Regional Mobility Pricing Steering Committee" and highlighted:

- Purpose of the Steering Committee:
 - Work and direction to date
- Regional mobility pricing:
 - Definition endorsed by the Steering Committee
 - Three key problems to be addressed
 - Pricing objectives
 - Current pricing context
- Regional Mobility Independent Commission (Commission):
 - Scope and term
 - Composition
- Upcoming areas of Steering Committee work.

Discussion ensued on:

- Concern regarding the investments required to design the regional mobility pricing funding mechanism without the Province's commitment to support and facilitate its development and implementation:
 - The Province has committed to staying informed of the work of the Steering Committee and to advise of concerns regarding the direction of the work in a timely manner
 - The Province has declined the invitation to appoint a member to the Steering Committee
 - There is no assurance of provincial support for regional mobility pricing
 - Need to proceed with the work without the Province's full commitment and support in order to have a regional funding source in place for Phase Three
- Likelihood that there will be trade-offs in the regional mobility pricing objectives of managing congestion, maximizing fairness and supporting investment
- Suggestion to seek provincial endorsement of the Commission terms of reference, scope and composition
- Concern that the Province will require a referendum to implement regional mobility pricing
- Regional mobility pricing is the integration of existing demand management tools to fill the gaps and to achieve synergies.

It was MOVED and SECONDED

That the Mayors' Council on Regional Transportation endorses the direction of the Regional Mobility Pricing Steering Committee regarding:

1. Mobility pricing definition;
2. Mobility pricing objectives;
3. Independent Commission scope; and
4. Independent Commission composition.

CARRIED

4. Transit Fare Policy Review: Phase Two Overview

Presentation titled "Item 4. Transit Fare Review Phase 2 Overview", dated February 16, 2017, was provided with the agenda material.

Andrew McCurran, Director, Strategic Planning and Policy, TransLink, led the review of the presentation titled "Item 4. Transit Fare Review Phase 2 Overview" and highlighted:

- Phase 2 public consultation process undertaken between January 30 and February 17, 2017
- Findings of the Phase 1 consultation
- Phase 2 consultation on core fare components:
 - Distance-travelled
 - Time of travel
 - Service type
- Process and Mayors' Council engagement during the remainder of the review.

Mr. Cross advised that presentations on the transit fare review could be provided to municipal councils, upon request.

Discussion ensued on:

- Whether there is the ability to vary the fare by route and time of travel
- Confirmation that support for discounts for specific segments of the population was expressed during the Phase 1 consultation and further investigation will be included in Phase 3
- Need to coordinate the objectives of the transit fare review and regional mobility pricing.

It was MOVED and SECONDED

That the Mayors' Council on Regional Transportation receives the report.

CARRIED

5. Revision to Mayors' Council Rules and Procedures

Report dated January 19, 2017 from Michael Buda, Executive Director, and Carol Lee, Recording Secretary, regarding "Revising the Mayors' Council Rules of Procedure" was provided with the agenda material.

Mike Buda, Executive Director, Mayors' Council on Regional Transportation Secretariat, reviewed the report distributed with the agenda material.

It was MOVED and SECONDED

That the Mayors' Council on Regional Transportation adopts the amended *Rules of Procedure for the Conduct of Meetings*, dated February 3, 2017, as presented in Annex 1, pending final amendments.

CARRIED

6. Public Delegations

Report regarding "Written Submission – Mr. Greg Felton" was provided with the agenda material.

Mr. Felton commented that the current TransLink governance structure is unconstitutional and TransLink is not entitled to raise or spend money because it is unaccountable to the taxpayer. Mr. Felton suggested that the Mayors' Council submit a brief to the Supreme Court to have the *South Coast British Columbia Transportation Act* declared unconstitutional.

7. Termination

It was MOVED and SECONDED

That the Mayors' Council on Regional Transportation on Regional Transportation Public Meeting held February 16, 2017, be now terminated.

CARRIED

(Time: 10:53 a.m.)

Certified Correct:

Mayor Gregor Robertson, Chair

Carol Lee, Recording Secretary
Raincoast Ventures Ltd.

March 6, 2017

Report to the Mayors' Council on Regional Transportation

ITEM 4: REVISING THE MAYORS' COUNCIL RULES OF PROCEDURE

Purpose

The purpose of this report is to submit a revised Mayors' Council on Regional Transportation's *Rules of Procedure for the Conduct of Meetings* (Rules of Procedure) for consideration for approval. The revisions proposed in this report include corrections to minor errors and inconsistencies flagged at the February 16, 2017 meeting, when the revised Rules were adopted in principle.

Background

The Rules of Procedure were last amended in December 2010. In 2014, the Province of BC amended the *South Coast British Columbia Transportation Authority Act (Act)*, which resulted in significant changes to the roles and functions of the Mayors' Council and the manner in which it operates. The Mayors' Council has adapted the manner in which it conducts its affairs in order to fulfill these additional responsibilities. At its July 28, 2016 meeting, the Mayors' Council directed that the Rules of Procedure be amended to reflect these new practices. An overview of the changes proposed in this report were presented for feedback at the January 26, 2017 meeting of the Mayors' Council, with comments received integrated into this report. A full set of revisions was proposed on February 16, 2017, and adopted in principle, pending the correction of any final errors and inconsistencies.

Proposed Changes to the Rules of Procedure

The final, revised Rules of Procedures, showing the minor corrections made to the version approved in principle on February 16, 2017, is attached as Annex 1.

Revisions are proposed in the following major thematic areas:

1. **Metro Vancouver precedent:** Where possible, rules reflect those used by Metro Vancouver, given the familiarity with those rules of most members.
2. **Definition of meetings:** The Council no longer meets solely in person as an entire body, and has used committees, workshops, teleconferences and has met jointly with the TransLink Board or Metro Vancouver Directors more and more frequently. The proposed Rules of Procedure include definitions of "Joint Meetings" and "Workshops" and specify the functioning and remuneration for Workshops and teleconferences. The functioning and remuneration for "Joint Meetings" with the TransLink Board have been established under a separate procedure. Note that in-person attendance at all meetings, committees and workshops is required – dial-in participation is not permitted (except in cases where the meeting is designated as a teleconference, or if a member wishes to observe only).

3. **Elections:** At present, the election of Chair and Vice Chair traditionally occurs at the first meeting of each calendar year. However, under legislation, the term actually ends December 31, which leaves a gap of days or weeks in the official position until the election occurs. Before the 2014 legislative amendments, this did not have a significant real world impact. However, with the Chair and Vice Chair serving on the TransLink Board, this gap affects Board participation, and other administrative tasks such as accounting approvals. It is proposed that elections be moved to the final meeting of each calendar year.
4. **Staff roles:** The existing Rules prescribe specific responsibilities to the Corporate Secretary, which are now mostly delivered by the Executive Director. Revisions are proposed to accommodate changing staff roles. For duties relative to the providing notices of meetings and calling urgent meetings, the proposed Rules of Procedure will allow for either the Executive Director or the Corporate Secretary to fulfill those functions to ensure that the Mayors' Council is not prevented from holding a meeting in the event of a vacancy in either position.
5. **Weighted voting:** The application and process of weighted votes has resulted in uncertainty from time to time, particularly given some of the new responsibilities under the 2014 amendments. The proposed Rules of Procedure clarify those items that must be decided by a weighted vote and those that must be decided on the basis of one vote per member.

In addition, numerous amendments have been made to reorganize and group items to increase the readability of the Rules of Procedure.

RECOMMENDATIONS:

It is recommended that the Mayors' Council on Regional Transportation:

1. Adopt the *Rules of Procedure for the Conduct of Meeting*, dated March 6, 2017 as presented in Annex 1 below; and
2. Receives the report.

Carol Lee
Recording Secretary

Michael Buda
Executive Director

**MAYORS' COUNCIL ON REGIONAL TRANSPORTATION
RULES OF PROCEDURE FOR THE CONDUCT OF MEETINGS**

1. DEFINITIONS

In these Rules of Procedure for the Conduct of Meetings:

“Act” means the *South Coast British Columbia Transportation Authority Act*;

“Board” means the Board of Directors of TransLink;

“Board Chair” means the Chair of the Board, appointed by the Board;

“Chair” means a Council Member, elected as Chair by the Mayors’ Council;

“Chief Executive Officer” means the person appointed as Chief Executive Officer of TransLink, pursuant to the Act;

“Committee” means a committee of Council Members established by the Mayors’ Council;

“Committee Chair” means the Committee member appointed as chair by the Committee;

“Corporate Secretary” means the Corporate Secretary of TransLink or his/her designate;

“Council Member” means a member of the Mayors’ Council;

“Delegate” means a member of a mayor’s municipal council, governing body of a treaty first nation or an alternate representative of the electoral area appointed by the Council Member to attend and act on his/her behalf, in his/her absence, at a meeting of the Mayors’ Council, Committee of the Mayors’ Council, Joint Meeting or Workshop;

“Director” means a member of the Board;

“Executive Director” means the Executive Director of the Mayors’ Council on Regional Transportation Secretariat appointed by the Mayors’ Council to so act;

“In-Camera Meeting” means a meeting of the Mayors’ Council where attendance is restricted to Council Members, Delegates and invited attendees;

“Joint Meeting” means a meeting where the members of the Mayors’ Council or a committee of the Mayors’ Council and the Board or a committee of the Board agree to jointly attend;

“Mayors’ Council” means the Mayors’ Council on Regional Transportation established under the Act;

“Public Meeting” means a meeting of the Mayors’ Council where the public is invited to attend;

“TransLink” means the South Coast British Columbia Transportation Authority;

“Vice-Chair” means a Council Member, elected as Vice-Chair by the Mayors’ Council; and

“Workshop” means a meeting of the Mayors’ Council convened for the purpose of sharing information or discussion but at which no decisions are permitted to be made.

2. ELECTION OF CHAIR AND VICE-CHAIR

- 2.1 The Chair and Vice-Chair are elected at the last meeting of each year of the Mayors’ Council.
- 2.2 Any Council Member may be nominated for the positions of Chair and Vice-Chair at the Mayors’ Council meeting where the election of the Chair and Vice-Chair is to be considered. The nomination must be seconded by another Council Member and must be accepted by the Council Member so nominated.
- 2.3 If more than one person is nominated for the positions of Chair ~~or and~~ Vice-Chair, a vote by secret ballot will be taken to determine the outcome at the meeting when the nominations are made. The person who receives the most votes, as determined by the Executive Director and Corporate Secretary, will be the Chair and Vice-Chair.
- 2.4 The election of Chair and Vice-Chair will be determined on the basis of one (1) vote per Council Member unless any Council Member requests that it be determined by a weighted vote.
- 2.5 The Chair and Vice-Chair shall hold office for a one (1) year term, commencing on January 1 and ending on December 31 of the ensuing year.
- 2.6 The Chair and Vice-Chair should declare their intention to seek re-election ~~or to resign from the office~~ by notifying the Council Members by email no later than November 15.
- 2.7 If the office of the Chair or Vice-Chair becomes vacant, the Mayors’ Council will elect a new Chair or Vice-Chair at its next meeting, to hold office until ~~December 31 such time as he/she is no longer a Council Member or until the Mayors’ Council elects another Council Member as Chair or Vice-Chair.~~

3. REGULAR MEETINGS

- 3.1 Regularly scheduled meetings of the Mayors’ Council shall be at the call of the Chair.
- 3.2 At the request of the Chair, the Executive Director or Corporate Secretary shall provide notice of the meeting to Council Members at least five (5) clear calendar days before the date of the meeting and:
 - (a) The notice will state the general purpose of the meeting and the day, hour and place of the meeting; and
 - (b) Notice of the meeting will be delivered to the email address provided by the Council Member.

- 3.3 If the regular meeting is to be a Public Meeting, the Executive Director or Corporate Secretary shall provide public notice of the day, hour and place of the regular meeting, by way of notice posted on the TransLink website at least five (5) calendar days before the date of the meeting.

4. URGENT MEETINGS

- 4.1 In an emergency, the Chair, or any three (3) or more Council Members upon written request, may call a meeting with less than five (5) clear calendar days notice.
- 4.2 The notice of an urgent meeting will indicate the agenda items to be dealt with at the meeting and only those matters will be dealt with at the meeting except where a resolution to place an additional item on the agenda has been passed unanimously by those Council Members and Delegates present at the meeting.
- 4.3 The Executive Director or Corporate Secretary shall provided notice of the urgent meeting as soon as practicable and:
- (a) The notice will state the purpose of the urgent meeting and the day, hour and place of the meeting; and
 - (b) Notice of the urgent meeting will be delivered to the email address provided by the Council Member.
- 4.4 If the urgent meeting is to be a Public Meeting, the Executive Director or Corporate Secretary shall provide public notice of the day, hour and place of the urgent meeting, by way of notice posted on the TransLink website as soon as practicable.
- 4.5 Urgent In-Camera Meetings of the Mayors' Council may be held via teleconference and all resolutions shall be valid as if passed at an in-person meeting.

5. ATTENDANCE AT MEETINGS

- 5.1 A Council Member may appoint a Delegate to attend a meeting and to act on his/her behalf at that meeting.
- 5.2 The Chair and Vice-Chair may not appoint a Delegate to act as Chair or Vice-Chair, respectively.
- 5.3 Council Members and Delegates must attend regularly scheduled meetings in person.
- 5.4 The Corporate Secretary will attend all Mayors' Council meetings and record the business and proceedings thereof.
- 5.5 Attendance of individuals at In-Camera Meetings, with the exception of the Executive Director and Corporate Secretary, requires the approval of a majority of the Council Members and Delegates present at the meeting.

6. IN-CAMERA MEETINGS

- 6.1 A part of a meeting must be closed to the public if the subject matter being considered relates to one or more of the following:
- (a) A request under the *Freedom of Information and Protection of Privacy Act*, if the Mayors' Council is designated as head of the local public body for the purposes of that Act in relation to the matter;
 - (b) The consideration of information received and held in confidence relating to negotiations between the Mayors' Council and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party; and
 - (c) A matter that under the provisions of another enactment [where is such that](#) the public must be excluded from the meeting.
- 6.2 A part of a meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Mayors' Council or another position appointed by the Mayors' Council;
 - (b) The security of the property of the Mayors' Council;
 - (c) Labour relations or other employee relations;
 - (d) The acquisition, disposition or expropriation of land or improvements, if the Mayors' Council or Committee considers that disclosure could reasonably be expected to harm the interests of the Mayors' Council;
 - (e) Law enforcement, if the Mayors' Council or Committee considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
 - (f) Litigation or potential litigation affecting the Mayors' Council;
 - (g) An administrative tribunal hearing or potential administrative tribunal hearing affecting the Mayors' Council, other than a hearing to be conducted by the Mayors' Council or Committee or a [d](#)Delegate of the Mayors' Council or Committee;
 - (h) The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - (i) Information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;

- (j) Negotiations and related discussions respecting the proposed provision of a Mayors' Council service that are at their preliminary stages and that, in the view of the Mayors' Council or Committee, could reasonably be expected to harm the interests of the Mayors' Council if they were held in public;
- (k) Relations or negotiations between the Mayors' Council and other levels of government and/or agencies;
- (l) A matter that under the provisions of another enactment [where is such that](#) the public may be excluded from the meeting;
- (m) The consideration of whether a meeting should be closed under a provision of this Item; and
- (n) The consideration of whether the authority under Item 6.1 should be exercised in relation to a meeting.

6.3 If the only subject matter being considered at a meeting is one or more matters referred to in Items 6.1 or 6.2, the applicable subsection applies to the entire meeting.

6.4 The Executive Director or Corporate Secretary will circulate the proposed agendas for the Public and In-Camera Meetings to all Council Members seven (7) days prior to the scheduled meeting date. Upon receipt of the proposed agendas, the Council Members may request the Chair to move items from the Public meeting agenda to the In-Camera meeting agenda and vice versa, prior to the agendas being finalized.

7. QUORUM

7.1 The quorum necessary for the transaction of the business of the Mayors' Council shall be a majority of the Council Members.

7.2 Delegates will be included in the determination of quorum.

8. PUBLIC DELEGATIONS

8.1 The Mayors' Council will allot a maximum of one (1) hour on the day of a Public Meeting to receive public delegations.

8.2 Each delegation will be given a maximum of five (5) minutes to address the Mayors' Council.

8.3 Any person or organization wishing to appear before the Mayors' Council must submit an application to the Executive Director no later than 8:00 a.m., two (2) business days prior to the scheduled meeting.

8.4 The application must indicate the agenda item or issue the applicant wishes to address, the name of the designated speaker and the specific action that is being requested of the Mayors' Council. The Mayors' Council will receive public delegations only on those matters that are within the authority of the Mayors' Council to decide.

- 8.5 The Mayors' Council will receive one representative from an organization at each meeting. If an organization wishes to appear as a delegation, one person should be selected as a designated speaker for the organization. If more than one individual from an organization submits an application, the individual who registered first with the Executive Director will be deemed to be the designated speaker for the organization. Additional representatives from the organizations will be received, time permitting within the time allotted to receiving public input, in accordance with Item 8.7(c).
- 8.6 The Executive Director shall, no later than noon on the business day prior to the scheduled meeting, advise the applicant whether he/she is scheduled to appear before the Mayors' Council.
- 8.7 Applications to appear as delegations will be prioritized in accordance with the following process:
- (a) Those individuals or organizations (in accordance with Item 8.5) speaking on an agenda item to be considered at the meeting will be received first. Priority will be given to those individuals or organizations that have not previously addressed the Mayors' Council on the agenda item of interest.
 - (b) Those individuals or organizations (in accordance with Item 8.5) speaking on issues not included on the agenda for the meeting and on a matter that is within the authority of the Mayors' Council will be received next. Priority will be given to those individuals or organizations that have not previously addressed the Mayors' Council on the issue of interest.
 - (c) Representatives, other than the designated speaker of an organization that has already been heard at the meeting, will be received next in the order in which they register with the Executive Director (subject to Item 8.8), if time permits within the time allotted by the Mayors' Council to receive delegations.
- 8.8 Where the number of applications exceeds the time allotted by the Mayors' Council to receive delegations, a maximum of four (4) presentations on each agenda item or issue will be received. The Executive Director will attempt to provide a balance of perspectives on the action being requested of the Mayors' Council on a specific agenda item or issue.
- 8.9 Where the number of applicants exceeds the time allotted to receiving public input, the applicants that are not accepted will be invited to submit written input to the Mayors' Council.
- 8.10 Where circumstances warrant, the Mayors' Council, at its sole discretion, may extend the length of time allotted to receiving public input.
- 8.11 Meetings of the Mayors' Council may be held for the express purpose of receiving public input and Item 8.1 will not apply. The meeting will be called by the Executive Director or Corporate Secretary at the request of the Chair and notice of the meeting will be delivered to Council Members at least ten (10) clear calendar days before the date of the meeting.

9. RULES OF CONDUCT

- 9.1 The Chair will preside at all meetings. In the absence of the Chair, the Vice-Chair shall preside.
- 9.2 In the absence of the Chair and Vice-Chair, the Council Members and Delegates present shall elect a Council Member to act as chair for the meeting.
- 9.3 The Chair, Vice-Chair or the Council Member presiding over the meeting (referred to as "Presiding Member" in this Section) will preserve order and decide all points of order that may arise during the meeting.
- 9.4 The Presiding Member may expel or exclude any person from a meeting for improper conduct.
- 9.5 Any Council Member or Delegate may appeal a decision of the Presiding Member. On an appeal, the question "Will the Chair be sustained?", will be immediately put by the Presiding Member and decided without debate and:
- (a) The Presiding Member shall not be entitled to vote on an appeal;
 - (b) Each Council Member or Delegate will have one (1) vote;
 - (c) In the event of the votes being equal, the decision of the Presiding Member is sustained; and
 - (d) The Presiding Member will be governed by the vote of the majority of those present at the meeting.
- 9.6 If the Presiding Member refuses to put the question "Will the Chair be sustained?", the Council Members and Delegates will immediately appoint another Council Member to act as Presiding Member and to proceed in accordance with Item 9.5.

10. MOTIONS

- 10.1 A motion must be moved and seconded before the subject of the question is debated or determined.
- 10.2 A motion that has been moved and seconded may be withdrawn at any time by the mover, with the approval of a majority of those present at the meeting.
- 10.3 During the debate on a motion:
- (a) The only motions that may be made are to refer, amend, table or defer it, adjourn the meeting, or call the question; and
 - (b) Motions to defer or refer the motion or to adjourn the meeting shall be decided without debate or amendment.

- 10.4 Any Council Member or Delegate may request that a motion that contains multiple parts be divided and that the question on each be called separately.
- 10.5 A motion to adjourn shall always be in order, but no second motion to the same effect shall be made until some intermediate proceeding shall have been taken.

11. RULES OF DEBATE

- 11.1 Where there is a motion under debate, a Council Member or Delegate shall not speak other than on that motion under debate and the matters relating to that motion as set out in Item 11.3.
- 11.2 No Council Member or Delegate shall speak on any question for longer than five (5) minutes without leave of the Mayors' Council.
- 11.3 No Council Member or Delegate, with the exception of the mover of the motion under debate, shall speak more than once to the same motion without leave of the Mayors' Council except in explanation of a material part of his or her speech which may have been misconceived, and in doing so, the Council Member or Delegate is not to introduce any new matter.
- 11.4 If, during debate on a motion, a motion to refer or defer that motion is put while there are Council Members or Delegates remaining who have indicated an intention to speak, the Chair shall, at his/her sole discretion, refuse to accept the seconding of such a motion of deferral or referral until those on the list of speakers for the first motion have been heard. No other names shall be added to the speakers list, and following the hearing of those entitled to speak, the Chair shall ask if there will be a seconder to the motion to defer or refer and, receiving an affirmative response, shall call the question on such motion without debate or amendment.
- 11.5 Item 11.4 does not apply to the mover of the motion under debate and the mover shall be permitted to speak a second time, for a maximum of five (5) minutes, immediately before the question is finally put by the Chair.
- 11.6 After the question is finally put by the Chair, no Council Member or Delegate shall speak to such question nor shall any other motion be made until after the result is declared.

12. VOTING

- 12.1 Questions arising at any meeting shall be decided by a majority of votes of those present.
- 12.2 Questions relating to the following items must be decided by a weighted vote:
 - (a) Approving or rejecting a long-term strategy;
 - (b) Approving or rejecting an investment plan; and

- (c) Approving, rejecting or altering an application to establish a new fare or to increase an existing fare.
- 12.3 Questions relating to the following items must be decided on the basis of one (1) vote per Council Member:
- (a) Appointing Directors;
 - (b) Varying Director remuneration, except that the Chair and Vice-Chair are not entitled to vote on resolutions regarding varying Director remuneration;
 - (c) Amending the Executive compensation plan; and
 - (d) Approving or rejecting a proposed fare collection bylaw or amendment.
- 12.4 Except as provided in Item 9.5(a) and 12.3(b), the Chair shall vote on all business coming before a meeting.
- 12.5 In the case of an equal number of votes for and against a question, including the vote of the Chair, except as provided in Item 9.5(c), the question shall be defeated.

13. NOTICE OF MOTION

- 13.1 Any Council Member or Delegate desiring to bring a new matter before a meeting of the Mayors' Council, other than a point of order or a point of privilege, shall do so by way of motion.
- 13.2 Any new matter that requires further information than could or would normally be available to the Mayors' Council at a meeting, may be ruled by the Chair as a notice of motion and shall be dealt with as provided by Item 13.3(b).
- 13.3 A notice of motion may be introduced by a Council Member by:
- (a) Providing the Executive Director or Corporate Secretary with a signed copy of such motion, no later than five (5) clear calendar days prior to the scheduled meeting, and the Executive Director or Corporate Secretary shall add the motion to the agenda for said meeting; or
 - (b) Providing the Executive Director or Corporate Secretary with a signed copy of such motion during a meeting and the Corporate Secretary shall, upon the Council Member or Delegate being acknowledged by the Chair and the notice of motion being read to the meeting, include it in the minutes of that meeting as notice of motion and shall add the motion to the agenda of the next regular meeting of the Mayors' Council.
- 13.4 A motion may be introduced without previous notice having been given by a resolution waiving notice of motion passed by two-thirds (2/3) of those present at the meeting.

14. AMENDMENTS

- 14.1 An amendment must be moved and seconded before it is debated or determined.
- 14.2 Only two (2) amendments shall be allowed to the main question and only one (1) amendment shall be allowed to an amendment.
- 14.3 Every amendment must be determined before the main question is put to a vote.
- 14.4 Amendments shall be voted upon in the reverse order in which they were moved.
- 14.5 An amendment that has been moved and seconded may be withdrawn at any time by the mover.
- 14.6 A question of referral, until it is decided, shall preclude all amendments to the main question.

15. RECONSIDERATION

- 15.1 A motion to reconsider a matter that has previously been decided by the Mayors' Council may be moved at the same meeting or at a subsequent meeting by a Council Member or Delegate who previously voted with the prevailing side, provided that no steps have been taken to implement the matter previously decided.
- 15.2 A motion to reconsider may be seconded by any Council Member or Delegate.
- 15.3 After the motion to reconsider has been moved and seconded, the mover must state the justification for reconsidering the previous decision. The motion to reconsider shall be decided by a simple majority of those present, without debate or amendment.
- 15.4 If the motion to reconsider is carried, the original motion shall be reconsidered as the next item of business and all regular rules of debate and voting shall apply.

16. COMMITTEES

- 16.1 The Mayors' Council may establish Committees and delegate the powers and duties of the Mayors' Council to the Committee.
- 16.2 Sections 1, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14 and 15 shall apply to meetings of any committees except that, where applicable, the term "Committee Chair" will be substituted for the term "Chair" and the term "committee meeting" will be substituted for the term "Mayors' Council meeting".
- 16.3 The Chair is an ex officio member of all Committees.
- 16.4 The quorum necessary for the transaction of business at a Committee meeting shall be a majority of the Committee members.

17. WORKSHOPS

- 17.1 Workshops will be considered duly constituted meetings of the Mayors' Council.
- 17.2 Workshops may be convened from time to time at the call of the Chair, upon written notice provided to Council Members.
- 17.3 In-person attendance by Council Members or Delegates at Workshops will constitute attendance at a meeting for the purposes of remuneration under s. 213(4)(b) of the *Act*.
- 17.4 The quorum ~~necessary for the transaction of business at~~ for a Workshop shall be those Council Members and Delegates present.

18. SUPPLEMENTARY PROVISIONS

































- 18.1 In the event of a situation that is not contemplated by the provisions of the Procedures for the Conduct of Meetings, the "Council Proceedings" sections of the *Community Charter* shall apply.
- 18.2 In the event of a situation that is neither contemplated by the provisions of the Procedures for the Conduct of Meetings nor the "Council Proceedings" sections of the *Community Charter*, Roberts Rules of Order shall apply.

ITEM 3: TransLink Updates

1. Implementation of Phase One Investment Plan

2. Regional Goods Movement Strategy: Urban Freight Council

10-Year Vision Investment Dashboard

Investment	10-Year Vision	Phase One Approved / Underway	Phase Two Working Assumptions	Phase Three Remaining Investments
Bus Service 	 25% increase 11 new B-Lines	 10% increase 5 new B-Lines	 6% increase 2 new B-Lines	 9% increase 4 new B-Lines
SeaBus Service 	<ul style="list-style-type: none"> 1 new SeaBus 10 min peak frequency 	<ul style="list-style-type: none"> 1 new SeaBus 10 min peak frequency 		
HandyDART Service 	 30% increase	 15% increase	 7% increase	 8% increase
Rail 	<ul style="list-style-type: none"> 115 Expo/Millennium Lines cars 22 Canada Line cars 10 WCE cars 	<ul style="list-style-type: none"> 28 Expo/Millennium Lines cars 22 Canada Line cars 5 WCE cars + 1 new locomotive Upgrades to Expo/Millennium & Canada Line stations 	<ul style="list-style-type: none"> 86 Expo/Millennium Line cars (including Broadway Extension) Upgrades to Expo/Millennium & Canada Line stations 	<ul style="list-style-type: none"> Upgrades to Expo/Millennium & Canada Line stations
Major Projects 	<ul style="list-style-type: none"> Millennium Line Broadway Extension SoF Rapid Transit Pattullo Bridge Replacement 	<ul style="list-style-type: none"> Pre-construction on Broadway Extension Pre-construction on Surrey-Newton-Guildford Line Design for Pattullo Bridge Replacement 	<ul style="list-style-type: none"> Construction of Broadway Extension Construction of Surrey-Newton-Guildford LRT Construction of Pattullo Bridge Replacement Pre-construction on Surrey-Langley LRT 	<ul style="list-style-type: none"> Construction of Surrey-Langley LRT
MRN 	<ul style="list-style-type: none"> MRN expansion: 1% annual increase + one-time 10% increase  MRN upgrades: \$200M  MRN seismic: \$130M	<ul style="list-style-type: none"> MRN expansion: 1% annual increase + one-time 10% increase  \$50M (25% of Vision)  \$32.5M (25% of Vision)	 \$40M (20% of Vision)  \$26M (20% of Vision)	 \$110M (55%)  \$71.5M (55%)
Walking & Cycling 	 Regional Cycling \$131M  Walking Access to Transit: \$35M	 \$41.3M (32% of Vision)  \$12.5M (36% of Vision)	 \$23.8M (18% of Vision)  \$10M (29% of Vision)	 \$65.9M (50% of Vision)  \$12.5M (36% of Vision)
Transit Exchanges 	13 new or expanded transit exchanges	3 updated transit exchanges, in addition to 2 exchanges as part of Surrey pre-construction work	2 upgraded transit exchanges	6 upgraded transit exchanges

Phase One investments dependent on enabling legislation for new regional development fee

Working assumptions as of Feb 2017

Subject to refinement after Phase Two development

1. Delivery of Phase One underway

Additional service and investments expected to further increase ridership

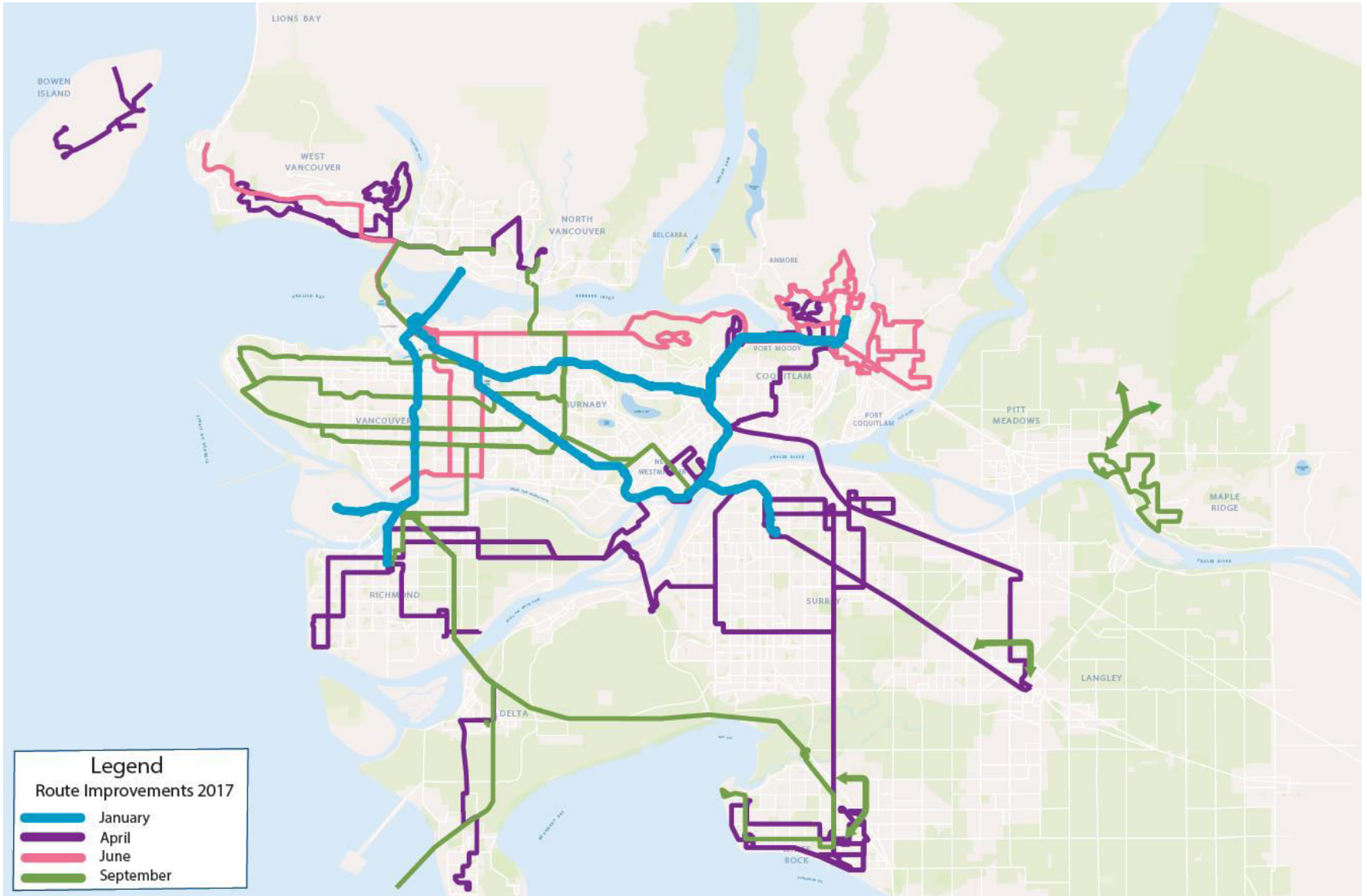
- TransLink 2017-2026 Investment Plan (Phase One Plan) approved in November
- Significant design and procurement activities have been initiated:
 - Major transit project procurement readiness work underway and project boards established to guide work
 - Contract option exercised for Expo-Millennium fleet expansion – delivery expected in 2018
 - Detailed design work advancing for station upgrades, transit exchanges and other projects

Rolling out Phase One service improvements

- Added **more SeaBus and SkyTrain service** in January
 - More capacity on Canada Line during peak periods
 - Extended weekday peak-hour service, increased mid-day and early evening weekend service on Expo and Millennium Lines
 - SeaBus sailings every 15 mins on Sunday and holidays from 10AM to 7PM
- In February, announced **85,500 more available HandyDART trips** for 2017
- New bus service areas
 - Burke Mountain and Willoughby service already introduced in fall 2016
 - **Proposed new service in Silver Valley, Clayton Heights, and Morgan Creek** consulted on in February as part of Transit Network Review

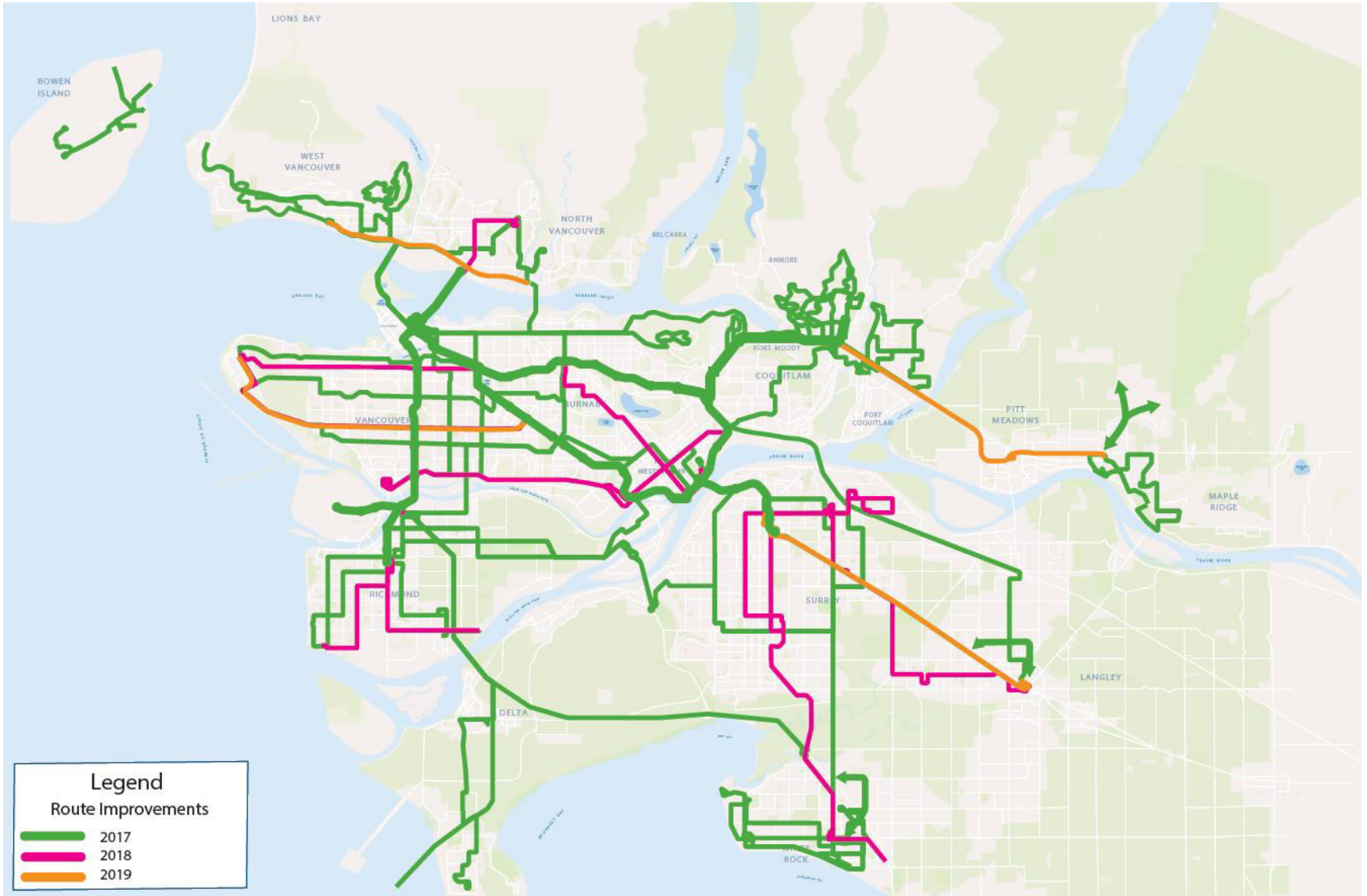


2017 Service Improvements



DRAFT FOR DISCUSSION

2017-19 Service Improvements



DRAFT FOR DISCUSSION

Preparing for new and improved B-Lines

- 4 new B-Lines being delivered by 2019
 - 41st Ave, Joyce-Collingwood Station to UBC
 - Fraser Hwy, Surrey Centre to Langley
 - Lougheed Hwy, Coquitlam Centre to Maple Ridge
 - Marine Dr, Dundarave to Phibbs Exchange
- Opportunities to upgrade 3 existing B-Lines
 - 95 B-Line; 96 B-Line; 99 B-Line
- Significant program across TransLink & CMBC to define & deliver:
 - Alignments and service plans
 - Corridor bus priority plans
 - Station infrastructure (shelters, wayfinding, etc)
 - High quality customer info and branding
- Public consultation anticipated for 2018

Working to improve bus speed and reliability

- Slow & unreliable service worsens customer experience and increases operating costs
- Ongoing challenge in Metro Vancouver and across peer agencies
 - Average bus speed is 22.5 km/hr, down from 23.5 km/hr in 2015
 - Similar trend for reliability & bus bunching
- Many causes, including:
 - Vehicle traffic increases
 - Construction
 - Ridership increases (increased dwell times at stops)
 - Roadway changes (e.g. new crosswalks, traffic calming)
- Bus Speed & Reliability Program being developed to:
 - Support B-Line implementation
 - Deliver \$61M in new regional transit priority funding
 - Work in partnership with municipalities to develop corridor plans, develop cost-share agreements

2. Greater Vancouver Urban Freight Council

- Regional Goods Movement Strategy recommends establishing a “Greater Vancouver Urban Freight Council” with exec-level representation from local private and public sector partners
- TransLink staff as Secretariat
- Meet 2-4 times/year to:
 - Champion and help facilitate priorities identified in RGMS
 - Coordinate initiatives between partners
 - Exchange knowledge and info on urban freight issues
- First meeting in April 2017
- Will confirm implementation priorities in RGMS prior to approval of final Strategy in June