



# **AGENDA PACKAGE** (Public Meeting)

**Wednesday, January 27, 2016, 9:00 a.m. – 10:15 a.m.**  
4<sup>th</sup> Floor, TransLink Office, 287 Nelson’s Court, New Westminster, BC

- 9:00AM**    **1. Preliminary Matters**
  - 1.1 Call to Order
  - 1.2 Adoption of Agenda..... Page 1
  - 1.3 [Approval of Minutes \(October 1, 2015\)](#) ..... 2
  
- 9:05AM**    **2. Election of 2016 Mayors’ Council Chair and Vice Chair**
  
- 9:15AM**    **3. TransLink Update** (Presentation by Acting CEO Cathy McLay)
  
- 9:50AM**    **4. Governance Update**
  
- 10:00AM**    **5. Executive Director’s Report**
  - 5.1 [2016 Mayors’ Council Budget and Work Plan](#)..... 7
  
- 10:15AM**    **TERMINATION**

# MAYORS' COUNCIL ON REGIONAL TRANSPORTATION

## PUBLIC MEETING MINUTES

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Minutes of the Public Meeting of the Mayors' Council on Regional Transportation (Mayors' Council) held on Thursday, October 1, 2015 at 12:00 p.m. in the Evergreen A Room, Element Vancouver Metrotown Hotel, 5988 Willingdon Avenue, Burnaby, BC.

### **PRESENT:**

Mayor Gregor Robertson, Vancouver, Chair  
(departed at 12:17 p.m.)  
Mayor Greg Moore, Port Coquitlam, Acting  
Chair  
Mayor Wayne Baldwin, White Rock  
Mayor John Becker, Pitt Meadows  
Mayor Malcolm Brodie, Richmond  
Mayor Karl Buhr, Lions Bay  
Councillor Greg Cameron, West Vancouver  
(alternate)  
Mayor Mike Clay, Port Moody  
Mayor Jonathan Coté, New Westminster  
Mayor Ralph Drew, Belcarra  
Mayor Jack Froese, Langley Township

Director Maria Harris, Electoral Area A  
Mayor John McEwen, Anmore  
Mayor Darrell Mussatto, North Vancouver  
City (departed at 12:30 p.m.)  
Mayor Nicole Read, Maple Ridge (departed  
at 12:20 p.m.)  
Mayor Ted Schaffer, Langley City  
Mayor Murray Skeels, Bowen Island  
Mayor Richard Stewart, Coquitlam  
Mayor Richard Walton, North Vancouver  
District  
Chief Bryce Williams, Tsawwassen First  
Nation

### **REGRETS:**

Mayor Linda Hepner, Surrey, Vice Chair  
Mayor Derek Corrigan, Burnaby  
Mayor Lois Jackson, Delta

### **ALSO PRESENT:**

Michael Buda, Executive Director, Mayors' Council on Regional Transportation Secretariat

### **PREPARATION OF MINUTES:**

Carol Lee, Recording Secretary, Raincoast Ventures Ltd.

## **1. Preliminary Matters**

### **1.1 Call to Order**

The Chair called the meeting to order at 12:05 p.m. Due notice having been given and a quorum being present, the meeting was properly constituted.

### **1.2 Adoption of the Agenda**

*Draft Agenda for the October 1, 2015 Public Meeting of the Mayors' Council on Regional Transportation.*

**It was MOVED and SECONDED**

That the Mayors' Council on Regional Transportation adopts the agenda for its Public Meeting scheduled October 1, 2015 as circulated.

**CARRIED**

**1.3 Approval of Minutes – April 21, 2015**

*Draft Minutes of the April 21, 2015 Public Meeting of the Mayors' Council on Regional Transportation.*

**It was MOVED and SECONDED**

That the Mayors' Council on Regional Transportation adopts the minutes of its Public meeting held April 21, 2015 as circulated.

**CARRIED**

**It was MOVED and SECONDED**

That the Mayors' Council on Regional Transportation appoints Mayor Moore as Acting Chair upon the departure of the Chair from the meeting.

**CARRIED**

**2. Closing the Funding and Accountability Gaps**

*Report dated September 27, 2015 from Michael Buda, Interim Executive Director regarding "Closing the Funding and Governance Gaps – Next Steps".*

The Chair noted that following the announcement of the results of the Transportation and Transit Plebiscite, the Mayors' Council recommitted itself to its 10-Year Vision and to addressing the funding and accountability gaps.

Michael Buda, Executive Director provided a presentation titled "Closing the Funding and Accountability Gaps – Update and Next Steps" and highlighted:

- Scope of work and timeline
- Need to address both the funding and accountability gaps concurrently
- Priority issue to close the funding gap
- Key questions when considering the financing of the transportation system
- Trend of provincial contributions to TransLink
- Comparison of provincial and local investments in TransLink

Chair Robertson departed the meeting at 12:17 p.m.

- Comparison of provincial transit subsidies provided in the Metro Vancouver and the Greater Toronto area

Mayor Read departed the meeting at 12:20 p.m.

- Comparison of transit and hospital tax loads paid by Metro Vancouver and Capital Regional District residents
- Total local transit tax loads paid by Metro Vancouver, compared to other regions
- Federal Gas Tax Fund contributions being invested in transit
- Conclusion that investment in roads is more expensive than transit

- Use of mobility pricing to close the funding gap
- Next steps on mobility pricing

Mayor Mussatto departed the meeting at 12:30 p.m.

- Creation of a Metro Vancouver committee to improve alignment between the Regional Growth Strategy and transportation.

Discussion ensued on:

- Rationale for the Mayors' Council to undertake the work to close the funding gap in light of the fact that the legislation only provides for two funding options
- Need to ensure that the Province is a willing partner in mobility pricing prior to proceeding.

**Main Motion:**

**It was MOVED and SECONDED**

That the Mayors' Council on Regional Transportation:

1. Invites the Province of BC to work with the Mayors' Council over the next two months to produce joint recommendations on how to close the funding gap, to enable implementation of the transportation improvement projects proposed in the Mayors' Plan;
2. Asks TransLink to report back at the November 5, 2015 meeting of the Mayors' Council on options to advance the mobility pricing objectives of the Mayors' Plan as quickly as possible, and to produce these options in cooperation with municipalities, Metro Vancouver and the province where possible; and
3. Works jointly with Metro Vancouver's Task Force on Transportation Planning and Governance Review to make recommendations to improve TransLink's governance and the integration of land-use and transportation planning.

**Amendment to the Main Motion:**

**It was MOVED and SECONDED**

That the Mayors' Council on Regional Transportation amends the Main Motion to reaffirm its position that property taxes are not an option to fully fund the Mayors' 10-Year Plan".

**Amendment to the Amendment:**

**It was MOVED and SECONDED**

That the Mayors' Council on Regional Transportation amends the Amendment to the Main Motion to reconfirm its position that new property taxes are not an option to fund the Mayors' 10-Year Plan.

**CARRIED**

**Amendment to the Main Motion:  
It was MOVED and SECONDED**

That the Mayors' Council on Regional Transportation amends the Main Motion as Amended by including reference to the six principles for closing the funding gap in the preamble to the resolution.

**CARRIED**

**Amendment to the Main Motion:  
It was MOVED and SECONDED**

That the Mayors' Council on Regional Transportation amends the Main Motion Item 1 to include reference to the TransLink Board of Directors.

**CARRIED**

**Question on the Main Motion as Amended:**

The question was called on the motion as amended.

**It was MOVED and SECONDED**

**WHEREAS:**

1. The Mayors' Council on Regional Transportation's 10-year Plan is the guiding framework for the region's transportation planning and investments;
2. New property taxes are not an option to fully fund the Mayors' Plan. Finding a solution to the funding gap will require the Province and the region to work together – the challenges are too big for any one order of government to solve on their own;
3. Referenda are not an appropriate decision-making tool for transportation planning;
4. TransLink's existing governance structure does not reflect what residents' expect, and must be reformed to clarify the roles of the Province and the Mayors' Council, improve transparency, and ensure that the Regional Growth Strategy and regional transportation planning and investment is better coordinated and aligned;
5. Fast action is required to address TransLink's governance and funding gaps, so that transit and transportation service is protected and enhanced, and to ensure the region is positioned to access current federal funding programs and
6. Comprehensive mobility pricing remains the foundation of the region's transportation plan as a tool to generate new and sustainable revenue and shape transportation demand, and will require the Province and Region to start collaborating immediately in order to implement;

**THEREFORE BE IT RESOLVED** that the Mayors' Council on Regional Transportation:

1. Invites the Province of BC and the TransLink Board of Directors to work with the Mayors' Council over the next two months to produce joint recommendations on how to close the funding gap, to enable implementation of the transportation improvement projects proposed in the Mayors' Plan;
2. Asks TransLink to report back at the November 5, 2015 meeting of the Mayors' Council on options to advance the mobility pricing objectives of the Mayors' Plan as quickly as possible, and to produce these options in cooperation with municipalities, Metro Vancouver and the Province where possible; and
3. Works jointly with Metro Vancouver's Task Force on Transportation Planning and Governance Review to make recommendations to improve TransLink's governance and the integration of land-use and transportation planning.

**CARRIED**

**3. Termination**

Quorum for the meeting was lost and the meeting was terminated at 12:43 p.m.

Certified Correct:

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Mayor Gregor Robertson, Chair

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Carol Lee, Recording Secretary  
Raincoast Ventures Ltd.

January 22, 2016

Mayors' Council on Regional Transportation

**ITEM 5.1: 2016 MAYORS' COUNCIL ANNUAL BUDGET**

Purpose

This report provides a brief summary of our 2015 expenses, and proposes a 2016 budget.

Background

As set by the *South Coast British Columbia Transportation Authority Act* (SCBCTA Act), in 2015, the Mayors' Council is allocated a maximum budget based on 0.07% of TransLink's gross revenue in the previous fiscal year (approximately \$1 million).<sup>1</sup>

Current Status

There are several mandated or basic costs that the Mayors' Council must budget for every year:

1. Meeting expenses (facility costs, A/V services, food and refreshments, etc.)
2. Recording Secretary
3. Mayors' remuneration and expenses
4. Statutory responsibilities (costs, usually related to research or consultants, associated with our oversight and/or approvals of long-term strategies, investment plans, short-term fare increases, customer satisfaction/complaint process, disposition of major assets, directors' remuneration and executive compensation).

In addition to these basic costs required to run the Mayors' Council, or that are associated with discharging legislated responsibilities, the Mayors' Council has in the past chosen to undertake the following costs:

1. *Secretariat*: The Mayors' Council has elected to engage the services of a full time Executive Director to oversee the operations of the Mayors' Council Secretariat and provide advice and support to the mayors. This position represents an additional ongoing expense. No other full-time staff is contemplated for the secretariat besides the Executive Director.
2. *Consultants*: The Mayors' Council has, from time to time, engaged consultants to assist with its work, undertaking projects in 2015 that included: financial modelling and communications advice related to the development of a new funding strategy; legal services; and governance advice. The same kinds of projects are expected to continue in 2016 and will be directed by the Secretariat work plan under development now, which will be presented at the next meeting.

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<sup>1</sup> TransLink's 2014 gross revenue figure is \$1,453,752,000; the 2015 figure is not yet available, but is expected to be slightly higher. 0.07% of this 2014 figure is \$1,017,626.

3. *Travel:* In 2015, limited travel was undertaken by certain mayors as research for the development of our referendum strategy. Additional travel in 2016 is likely required to support our intergovernmental relations work in Ottawa and Victoria.
4. *Website:* The Mayors' Council website ([www.mayorscouncil.ca](http://www.mayorscouncil.ca)) was established in 2014 to support the release of the 10-year plan. Modest management costs for running this site (server and software costs, hosting fees, etc.) were covered by TransLink for the first year, and are now borne by the Mayors' Council.

### 2015 Report

A report on 2015 actual expenditures is set out in Annex A below. Expenses were lower than budgeted, driven by lower member per diems, meeting costs and staffing expenses.

### Proposed 2016 Budget

The Mayors' Council did not use its full statutory allocation from TransLink in 2015, as has been the case for many years, and the same pattern will continue in 2016, with the proposed budget representing just 53% of the maximum statutory amount:

- Basic costs for meeting expenses, mayors' remuneration and recording secretary requirements will account for approximately **22%** or \$119,000 of the proposed budget.
- Research and communications consulting, to support our statutory responsibilities and advance the 10-year Mayors' Plan, will account for an estimated **46%**, or \$250,000 of our budget.
- A small amount, less than 2% of our budget, has been set aside to support travel to Victoria and Ottawa to meet with federal and provincial officials, to advance the 10-year Mayors' Plan.

As was done last year, it is recommended that the Executive Director, and the Chair and Vice-Chair of the Mayors' Council be delegated authority to approve expenditures incurred on behalf of the Mayors' Council.

### RECOMMENDATIONS:

It is recommended that the Mayors' Council on Regional Transportation:

1. Approve the 2016 budget of \$538,100;
2. Directs the Chair and Vice-Chair to oversee the 2015 Mayors' Council budget, and report back on plans and results as needed to the Mayors' Council; and
3. Ensures that all costs and expenses approved by the Mayors' Council Executive Director, Chair or Vice-Chair are necessary for the Mayors' Council on Regional Transportation to perform its duties under the *South Coast British Columbia Transportation Authority Act*;
4. Receives this report;

Michael Buda  
Executive Director



**2015 Report and 2016 Proposed Budget**

<b>Item</b>	<b>2015 Budget</b>	<b>2015 Expenses</b>	<b>Variance</b>	<b>2016 Budget</b>
Meeting costs	\$20,640	\$7,758	\$12,882	<b>\$4,000</b>
Staff support (Executive Director, Recording Secretary)	\$160,000	\$139,786	\$20,214	<b>\$172,500</b>
Consulting Services	\$153,000	\$171,427	-\$18,427	<b>\$250,000</b>
Mayors' Council Member per diem fees and expenses	\$164,000	\$89,471	\$74,529	<b>\$100,000</b>
Travel and accommodations	\$2,000	\$1,896	\$104	<b>\$9,600</b>
Website management	\$0	\$876	-\$876	<b>\$2,000</b>
<b>Totals</b>	<b>\$499,640</b>	<b>\$411,214</b>	<b>\$88,426</b>	<b>\$538,100</b>