



HANDYDART USERS' ADVISORY COMMITTEE MEETING

Wednesday, March 5, 2025 – 11:00 a.m. to 2:00 p.m.

Virtual Meeting

(meeting dates for the year can be found at the end of this agenda) *

AGENDA

1. PRELIMINARY MATTERS

- 1.1. **Call to Order and Land Acknowledgement** – 11:00 - 11:05
- 1.2. **Opening Remarks** – 11:00 - 11:05
- 1.3. **Committee and Staff Roll Call** – 11:05 - 11:20
- 1.4. **Adoption of the Agenda** – 11:20 - 11:25
- 1.5. **Approval of December 11, 2024 Minutes** – 11:20 - 11:25

2. REPORTS

- 2.1 **Committee Orientation** – 11:25 - 11:40
 - Committee Terms of Reference
 - Honorarium policy
 - Overview of Robert's Rules
 - Committee Code of ConductBriana Ingram, Manager, Access Transit Planning, TransLink
Verbal presentation for information (reference materials included in package)
- 2.2 **HandyDART Delivery Model Review Update** – 11:50 - 12:00
Erin Windross, Senior Planner, Access Transit Planning, TransLink
Presentation for information and feedback (copy included in package)
- 2.3 **HandyDART Application Project** – 12:00 - 12:30

Sarah Freigang, Project Manager, Access Transit Planning, TransLink
Presentation for information and discussion (copy included in package)

- 2.4 **Election of the Chair and Vice Chair** – 12:30 - 12:45
Briana Ingram, Manager, Access Transit Planning, TransLink
(votes to be cast by email)

HEALTH BREAK – 12:45 - 1:00

- 2.5 **HandyDART Structure Overview** – 1:00 - 1:10
Fiona Liu, Program Lead, Access Transit Service Delivery, CMBC
Erin Hopson, Manager, Access Transit Customer Care, CMBC
Presentation for information (copy included in package)

- 2.6 **Proposed HDUAC 2025 Agenda Items** – 1:10 - 1:20
Emily Lengkeek, Planner, Access Transit Planning, TransLink
Presentation for information and discussion (copy included in package)

- 2.7 **ATSD Director's Report** – 1:20 - 1:40
Dave Doney, Director, Access Transit Service Delivery, CMBC
Verbal update for information and feedback (written copy included in package)

- 2.8 **TransDev Update: Taxi Overview** – 1:40 - 1:55
Ken Ridgway, Nondedicated Services Manager, TransDev
Presentation for information (copy included in package)

4. OTHER BUSINESS – 1:55 - 2:00

5. CLOSING REMARKS – 1:55 - 2:00

6. MEETING ADJOURNMENT – 2:00

7. INFORMATION

2025 Meeting Dates:

- Wednesday, March 5, 2025, 11AM – 2PM

- * Wednesday June 18 (formerly June 25), 2025, 11AM – 2PM
- Wednesday October 1, 2025, 11AM – 2PM
- Wednesday December 17, 2025, 11AM – 2PM