



USERS' ADVISORY COMMITTEE MEETING
Wednesday, January 29, 2025 – 10:00 a.m. to 1:00 p.m.
Virtual Meeting

Join Zoom Meeting

<https://translink.zoom.us/j/86342881402?pwd=6VamjIPINWCC9RYUjxTgiJNcwIAaHl.1>

Meeting ID: 863 4288 1402

Passcode: 834688

AGENDA

1. PRELIMINARY MATTERS

- 1.1 Call to Order and Land Acknowledgement – 10:00 - 10:05
- 1.2 Opening Remarks and Virtual Meeting Protocol – 10:00 - 10:05
- 1.3 Roll Call and Member Introductions – 10:05 - 10:25
- 1.4 Adoption of the Agenda – 10:25 - 10:30
- 1.5 Approval of the Minutes – 10:25 - 10:30
December 18, 2024
- 1.6 Business Arising from the Minutes – 10:25 - 10:30

2. REPORTS

- 2.1 **TransLink Committee Orientation** – 10:30 - 11:10
Briana Ingram, Manager, Access Transit Planning, TransLink
Presentation for information (reference materials included in
package)
 - UAC Terms of Reference
 - Committee Code of Conduct
 - Committee Honorarium Policy
 - Robert's Rules of Order
 - UAC 2024 Annual Board Report Outline

- 2.2 **Election of the Chair and Vice Chair** – 11:10 - 11:25
Briana Ingram, Manager, Access Transit Planning, TransLink
(secret voting to be conducted by email)

Health break – 11:25 - 11:40

- 2.3 **2025 UAC Work Plan** – 11:40 - 11:55
Emily Lengkeek, Planner, Access Transit Planning, TransLink
Presentation for information (copy included in package)
- 2.4 **Bus Rapid Transit (BRT) Station Design** – 11:55 - 12:25
Zhuoran Zhao, Project Manager I, Facility Design, TransLink
Presentation for information and feedback (copy included in package)
- 2.5 **Hands Free Elevator Access Pilot** – 12:25 - 12:40
Phil Kehres, Project Manager II, Facility Design, TransLink
Presentation for information and feedback (copy included in package)
- 2.6 **Bus Passenger Information Displays (BPIDs)
Decommissioning for Future Upgrades** – 12:40 - 12:50
Marcella Yau, Project and Asset Integration Manager, RTIS, TransLink
Craig Louie, Contract Project Manager, RTIS, TransLink
Presentation for information and feedback (copy included in package)

3. OTHER BUSINESS – 12:50 - 12:55

4. CLOSING REMARKS – 12:55 - 1:00

5. MEETING ADJOURNMENT – 1:00

6. INFORMATION

2025 Meeting Dates:

- Wednesday, January 29, 2025—10 a.m. to 1 p.m.
- Wednesday, April 9, 2025—10 a.m. to 1 p.m.

- Wednesday, June 11, 2025—10 a.m. to 1 p.m.
- Wednesday, September 17, 2025—10 a.m. to 1 p.m.
- Wednesday, October 29, 2025—10 a.m. to 1 p.m.
- Wednesday, December 10, 2025—10 a.m. to 1 p.m.
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