



USERS' ADVISORY COMMITTEE MEETING
Wednesday, January 31, 2024 – 10:00 a.m. to 1:00 p.m.
Virtual Meeting

AGENDA

1. PRELIMINARY MATTERS

- 1.1 Call to Order and Land Acknowledgement – 10:00 - 10:05
- 1.2 Virtual Meeting Protocol – 10:00 - 10:05
- 1.3 Roll Call and Member Introductions – 10:05 - 10:25
- 1.4 Opening Remarks – 10:25 - 10:30
- 1.5 Adoption of the Agenda – 10:25 - 10:30
- 1.6 Approval of the Minutes – 10:25 - 10:30
December 13, 2023
- 1.7 Business Arising from the Minutes – 10:25 - 10:30

2. REPORTS

- 2.1 **TransLink Committee Orientation** – 10:30 - 10:55
Briana Ingram, Manager, Access Transit Planning, TransLink
Presentation for information (reference materials included in
package)
 - UAC Terms of Reference
 - Robert's Rules of Order
 - Committee Honorarium Policy
 - UAC 2023 Annual Board Report
- 2.2 **Draft Committee Code of Conduct** – 10:55 - 11:10
Amanda McCulley, Planner, Access Transit Planning, TransLink

Presentation for information and feedback (copy included in package)

2.3 UAC 2024 Work Plan – 11:10 - 11:20

Amanda McCulley, Planner, Access Transit Planning, TransLink
Presentation for information (copy included in package)

Health break – 11:20 - 11:35

2.4 TransLink Customer Washrooms 60% Design: Metrotown, Waterfront and Lonsdale – 11:35 - 12:20

Shaileen Ebrahim, Senior Project Manager, Engineering Project Delivery, TransLink
Presentation for information and feedback (copy included in package)

2.5 Bus Customer Amenities Program Intro – 12:20 - 12:50

Ada Liu, Project Manager, Facility Design, TransLink
Presentation for information and feedback (copy included in package)

3. OTHER BUSINESS – 12:50 - 12:55

4. CLOSING REMARKS – 12:55 - 1:00

5. MEETING ADJOURNMENT – 1:00

6. INFORMATION

2024 Meeting Dates:

- Wednesday, January 31, 2024 (Orientation)–10 a.m. to 1 p.m.
- Wednesday, April 10, 2024–10 a.m. to 1 p.m.
- Wednesday, June 19, 2024–10 a.m. to 1 p.m.
- Wednesday, September 11, 2024–10 a.m. to 1 p.m.
- Wednesday, October 30, 2024–10 a.m. to 1 p.m.
- Wednesday, December 18, 2024–10 a.m. to 1 p.m.