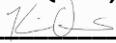




COVID-19 Safety Contractor and Visitor Vaccination Policy - TRANSLINK ENTERPRISE SAFETY AND HEALTH POLICY -

Issued By:	Safety and Emergency Management
Approved By:	Kevin Quinn, Chief Executive Officer
CEO Signature:	
Approval Date:	November 24, 2021
Effective Date:	Updated November 24, 2021

1. PURPOSE

The COVID-19 pandemic has resulted in significant health and safety risks for our employees and our communities. Public health officials and other medical experts have communicated that vaccination is the best defense currently available for preventing workplace transmission. These experts have also stated that individuals who are vaccinated are less likely to become seriously ill, hospitalized or to die.

The purposes of this Safety Vaccination Policy are:

1. To protect the health and safety of our employees and contractors from COVID-19 and COVID-19 variants;
2. To reduce the overall risk of transmission in our workplaces, minimizing workplace disruption, and improving safety controls and measures in the event of an outbreak at any of our work locations;
3. To contribute to the health and safety of the communities served by public transportation and enhance public confidence in the safety of our public transportations systems; and,
4. To implement a vaccination policy to achieve the above purposes and objectives, while complying with the law.

It is expected that the level of workplace risk may change and evolve. This Policy will be updated as required or appropriate.

2. POLICY

A. Vaccination Mandate and deadline:

1. Contractor Personnel who enter into Designated Areas on or after November 29, 2021 must be Fully Vaccinated.





2. Visitors who enter into Designated Areas on or after November 29, 2021 must be Fully Vaccinated.

B. Proof of vaccination:

1. Contractors will be required to attest to TransLink's Strategic Sourcing Department, in writing, that all of their employees and sub-contractors who enter Designated Areas on or after November 29, 2021 will be Fully Vaccinated in accordance with the Procedures established under this Policy.
2. Access cards will only be issued to Contractor Personnel who have been confirmed to TransLink's Strategic Sourcing Department as Fully Vaccinated by their Contractors.
3. Contractor Personnel will be required to show Proof of Vaccination to TransLink Enterprise personnel, upon request, at any time while in a Designated Area.
4. Visitors will be required to show Proof of Vaccination to Designated Reception personnel prior to entering a Designated Area.
5. Visitors will be required to show Proof of Vaccination to TransLink Enterprise personnel, upon request, at any time while in a Designated Area.

C. Non-compliance:

1. Contractors who fail to comply with B1 of this Policy, or whose Contractor Personnel fail to comply B3 of this Policy, will be deemed non-compliant with this Policy.
2. Contractor Personnel who fail to comply with B3 of this Policy will be deemed non-compliant with this Policy.
3. Visitors who fail to comply with B4 or B5 of this Policy will be deemed non-compliant with this Policy.

D. Consequences of Non-Compliance:

1. Contracts between TransLink Enterprise companies and Contractors who are non-compliant with this Policy will be subject to review and further action by TransLink Enterprise companies.
2. Contractor Personnel who are non-compliant with this Policy will be denied entry to Designated Areas or will be required to leave Designated Areas.
3. Visitors who fail to comply with this Policy will be denied entry to Designated Areas or will be required to leave Designated Areas.



3. APPLICATION

This policy will apply to all Contractors, Contractor Personnel, and Visitors who enter into Designated Areas. This policy will not apply to Excluded Parties.

4. DEFINITIONS

Approved COVID-19 Vaccine: COVID-19 vaccines that have been approved for use by Health Canada.

Contractors: Parties who enter into contracts, including services contracts, purchase orders or other forms of agreements, for services with TransLink Enterprise, including consultants, construction personnel, and facilities maintenance personnel.

Contractor Personnel: Employees of Contractors and their subcontractors.

COVID-19: Coronaviruses are a large family of viruses found mostly in animals. In humans, they can cause diseases ranging from the common cold to more severe diseases such as Severe Acute Respiratory Syndrome (SARS) and Middle East Respiratory Syndrome (MERS). The disease caused by the new coronavirus has been named COVID-19. COVID-19 was first identified in late 2019. It was declared a global pandemic by the World Health Organization in March 2020.

Designated Areas: Areas within TransLink Enterprise offices and facilities (whether indoor or outdoor) that are not open to public access and where individuals may interact with TransLink Enterprise Employees, including:

- office areas that require a key card and areas or noted as 'staff only'
- transit depots
- operations and maintenance centres
- SkyTrain restricted areas, including station rooms and guideway areas

Designated Reception: A person designated by the Company to check vaccination status of Visitors who enter into Designated Areas.

Excluded Parties: Employees of regulatory bodies, municipal services, emergency services, and utility companies, as well as delivery personnel who enter Designated Areas solely for the purpose of delivering goods to loading bay areas.

Fully Vaccinated: An individual is considered Fully Vaccinated under this Policy after they have received the full series of an Approved Vaccine or a combination of Approved Vaccines as determined by public health officials in Canada.





Proof of Vaccination: The following constitutes “Proof of Vaccination” for the purposes of this Policy:

BC Residents:

- Digital BC Vaccine Card with unique QR code as issued by the provincial government, together with government-issued photo ID; or
- Paper BC Vaccine Card with unique QR code as issued by the provincial government, together with government-issued photo ID.

Other Provinces or Territories:

- Provincial/territorial vaccine record or federal proof of vaccination, together with government-issued photo ID.

International visitors:

- Proof of vaccination the individual used to enter Canada, together with government-issued photo ID (like a driver’s license or passport).

TransLink Enterprise: TransLink and its subsidiary operating companies, including Coast Mountain Bus Company Ltd., British Columbia Rapid Transit Company Ltd., and West Coast Express Ltd.

Visitors: Individuals who enter into Designated Areas from time to time but are not employees of TransLink Enterprise companies or their Contractors or Excluded Parties, including meeting attendees, construction site visit attendees, volunteers, and co-op students.

5. REFERENCES

COVID-19 Employee Vaccination Policy

6. PROCEDURES

Each TransLink Enterprise company will issue its own procedures for Designated Areas controlled by the company.

