

**TRANSLINK BOARD OF DIRECTORS
PUBLIC BOARD MEETING**

MINUTES

June 22, 2023

Minutes of the TransLink Board of Directors Public Board Meeting held virtually on June 22, 2023 at 10:00 am.

DIRECTORS

Lorraine Cunningham, Chair
Jennifer Chan
Harj Dhaliwal, PhD
Karen Horcher, FCPA, FCGA, CFA
Mayor Mike Hurley
Tracy Redies
Andrea Reimer
Andy Ross
Harpinder Sandhu, RI
Allan Seckel, KC
Mayor Brad West

MAYORS' COUNCIL DESIGNATE TO THE BOARD: Mayor Malcolm Brodie

MANAGEMENT and CORPORATE SECRETARY

Kevin Quinn, CEO
Gigi Chen-Kuo, COO
Jennifer Breeze, General Counsel and Corporate Secretary
Fran Corlett, Assistant Corporate Secretary

1. Welcome and Opening Items

1.1. Call to Order

Lorraine Cunningham, Chair called the meeting to order at 8:00 am.

Chair Cunningham asked the Directors if there were any items in the consent agenda that they wished to remove from consent for discussion. A Director requested that Agenda Item 11.4 be removed from the consent agenda for discussion.

1.2. Safety Minute

Andy Ross presented the Safety Minute focusing on heart health.

2. Public Delegations

James Yu shared his views with the Board on the negative impact the discontinuation of Route 480 has made on the delegate and the UBC community. It was indicated that the R4 and other services do not sufficiently serve the community in that area and has resulted in less mobility between Richmond, South Fraser and UBC. The delegate requested that TransLink consider reinstating Route 480 service.

Rod Wolfe spoke to the Board regarding bus stop ID 57800 stop 733 Maple Ridge, which is located in front of the delegate's home and discussed the impact this has had on their family. Rod Wolfe asked that TransLink move the stop to another location.

Robin Tavender addressed the Board on the Province of BC's Government Bus Pass Program and lack of inclusion of West Coast Express (WCE) in the Program transit benefits. The public delegate requested that the Board consider a Tariff amendment to add WCE benefits to the Government Bus Pass, and that the passes be available on generic adult compass cards.

Nathan Davidowicz asked that the Board make changes to its fare structure with a view to fare structures of other transit systems in Canada. The delegate also requested that the Board not proceed with implementation of governance changes until there is further consultation with municipalities and the public.

Gudrun Langolf and Stanley Tromp both spoke to the Marpole Transit Center project. Gudrun Langolf spoke in favour of the project and information shared to date, but requested further and more extensive public engagement on the project. Stanley Tromp raised concerns about environmental impacts, requests for environmental reports, and sought the Board's consideration and approval of a Marpole Community Scheme proposed by the delegate.

Chair Cunningham thanked the delegates for speaking to the Board at today's meeting, and to those who also spoke about the Marpole Transit Centre at the AGM held earlier.

3. Q2 2023 CEO Report

Kevin Quinn, CEO reported to the Board about key highlights of activities at TransLink in the previous quarter of 2023. These included:

- TransLink's safety campaign, which raised awareness and encouraged customers to use Transit Police's text service
- The new Route 80 Express bus route, between the River District and Marine Drive Station in Vancouver
- Construction of the new R6 Rapid Bus serving Scott Road in Surrey, which is expected to be in service by early 2024
- Summer Service Changes, with service increases on 11 bus routes to help customers access popular summer locations, and the return of the Bike Bus on June 30th
- Car Free Days as part of TransLink's Ride and Shine Campaign
- TransLink's work with Commutifi, whose web-based commuting platform may provide more information on commuting patterns and support climate-related programs for employers

4. BC Rapid Transit Company

Sany Zein, President and General Manager presented to the Board on a number of areas of key focus for BCRTC in 2022. Sany Zein provided an update on the Gateway Switch Replacement project, on-time service performance, and BCRTC's Annual Rail Grinding Program which helps to reduce noise on the SkyTrain system. The status of construction projects for future readiness was also reviewed, which included Mark 5 trains, WCE locomotive refurbishment and construction of OMC4.

Sany Zein also reported on safety initiatives, including an increase in front line staff on SkyTrain. Details on BCRTC's commemoration of the Day of Mourning and Pride Month activities were also shared.

5. Coast Mountain Bus Company

Mike McDaniel, President and General Manager shared key highlights of activities and initiatives at CMBC in Q2 of 2023. Mike McDaniel reported to the Board on:

- Service performance, which shows the conventional bus system is operating at 98% of service (85% of pre-COVID ridership), and HandyDART at 98% of requested trips delivered (22% of trips being delivered by taxi). The use of taxis is trending up and CMBC is working with First Transit (TransDev), who is contracted by TransLink to deliver the HandyDART service, to manage this.
- Training for staff, which has included UBC Leadership, apprenticeship, operator and EDI programs and workshops held at CMBC.
- Safety initiatives which have included continued installation of operator protection barriers, update of the Heat Exposure Control Plan, and a SeaBus security exercise that was held in the prior quarter.

6. Transit Police

Dave Jones, Chief Officer presented an update from the Metro Vancouver Transit Police. Chief Jones spoke to the Board about the recruitment of the first and second classes for Transit Police's new Community Safety Officers, which is underway; new Canada Line Attendants and Refresher training; and high visibility deployments in response to recent safety incidents to support the public and provide additional educational materials about access to assistance in a safety incident.

Chief Jones also briefed the Board on multi-jurisdictional investigations and work of the Transit Police with other municipal police agencies in addressing crime and safety on the transit system.

7. Finance and Audit Committee Chair Report

Tracy Redies, Committee Chair reported to the Board on topics recently discussed at the Board's Finance and Audit Committee meeting on June 12. The Committee received reports and updates on the following topics:

- The Q1 2023 Financial results
- Safety programs and initiatives, including the topics presented
- The status of various major capital projects and programs, noting the Rail Expansion Program, the Broadway Subway project delivery, initiatives within the Low Carbon Fleet Program, and Marpole Transit Center project
- TransLink's insurance program
- Briefings from the Director of Internal Audit

8. Planning, Communities and Communication Committee Chair Report

Andrea Reimer, Committee Chair advised that the Committee met on June 13 and received reports that included the annual review of the Communications Policy and updates on activities in the last quarter of the Communications, Government Relations and Indigenous Relations teams.

Andrea Reimer also noted that the Committee recommended approval to the Board of the "Metro 2050 Regional Growth Strategy Proposed Amendments – Glouster Industrial Park, Township of Langley" that is before the Board for decision at this meeting by consent.

9. Human Resources and Governance Committee Chair Report

Andy Ross, Committee Chair highlighted key areas of focus for the Human Resources and Governance Committee from the meeting on June 13, including:

- The annual review of the Board Governance Manual and TransLink's Articles, which are presented in the consent agenda for approval as recommended by the Committee
- The review of the recommendations to implement governance changes as recommended by the Board and Mayors' Council's Joint Governance Task Force
- A report on Equity, Diversity and Inclusion program initiatives
- Opportunities in attraction and recruitment, including for skilled trades
- An update on Human Resources Department activities in the prior quarter

10. IT Committee Chair Report

Karen Horcher, Committee Chair reported on the topics from the Committee's meeting on June 14. These included reports on significant technology projects, a status update on TransLink's roll-out and implementation of its Enterprise Resource Planning program, and internal audit projects. The Committee also received a presentation on big data and artificial intelligence tools, which will also be provided to the full Board at an upcoming meeting.

11. Consent Agenda

The following consent agenda item was adopted:

11.1. Meeting Minutes of March 29, 2023

The following consent agenda items were approved:

11.2. Metro 2050 Regional Growth Strategy Proposed Amendments – Glouster Industrial Park, Township of Langley

11.3. Implementation Plan to Operationalize Governance Changes

The following consent agenda items were received for information:

11.5 Response to Public Delegations

11.6 TransLink Bridges – Operations, Maintenance and Rehabilitation Report

The following agenda item was removed from the consent agenda for discussion:

11.4 Review Board Governance Manual and Articles

A Director proposed a further amendment to Section 13.3 of the Articles of TransLink, which was to include "Regular Transit Use" in the list of Specific Skills and Experience for directors in Section 13.3 of the Articles.

After discussion:

IT WAS MOVED and SECONDED

That the TransLink Board of Directors approves:

1. The amendments to the Articles of the South Coast British Columbia Transportation Authority, as set out in Attachment 1 to the report dated May 29, 2023 titled "Review of Board Governance Manual and Articles", and the addition of "Regular Transit User" in the list of Specific Skills and Experience set out in Section

- 13.3; and
2. The amendments to the Board Governance Manual, as set out in Attachment 2 to the report dated May 29, 2023 titled "Review of Board Governance Manual and Articles".

CARRIED

12 Conclusion of Public Board Meeting

The Public Board Meeting concluded at 11:55 am.

Certified Correct:

Original signed by Lorraine Cunningham

Original signed by Jennifer Breeze

Lorraine Cunningham
Board Chair

Jennifer Breeze
General Counsel and Corporate Secretary