

**TRANSLINK BOARD OF DIRECTORS
PUBLIC BOARD MEETING
MINUTES**

June 23, 2022

Minutes of the Public Board Meeting held virtually on June 23, 2022 at 10:00 am.

DIRECTORS

Lorraine Cunningham, Chair
Sarah Clark, P.Eng.
Jennifer Chan
Mayor Jonathan Cote
Harj Dhaliwal, PhD
Mayor Jack Froese
Karen Horcher, FCPA, FCGA, CFA
Andrea Reimer
Andy Ross
Harpinder Sandhu, RI
Marcella Szel, Q.C.

MANAGEMENT and CORPORATE SECRETARY

Kevin Quinn, CEO
Jennifer Breeze, General Counsel and Corporate Secretary
Fran Corlett, Assistant Corporate Secretary

GUESTS: Alanna Simmons, Manager Indigenous Relations; Stephanie Redivo, Program Lead Equity, Diversity and Inclusion and Wendy Corneau

1. Call to Order and Opening Remarks

Lorraine Cunningham, Board Chair called the meeting to order at 10:00 am.

2. Public Delegations

Two public delegates spoke to the Board.

Nathan Davidowicz spoke to the Board on a number of topics, including:

- Recommending that the Board of Directors having all meetings open to the public with varied start times;
- A suggestion that TransLink avoid the use of P3 partnerships; and
- That there is an urgency to return to pre-Covid levels of service, and requested that ridership and operating statistics of Coast Mountain Bus Company, West Vancouver Transit and First Transit are made publicly available.

Daryl Dela Cruz addressed to the Board regarding concerns about a crowd on the Yaletown-Roundhouse Station platform on the Canada Line and which held a dance party on the platform. He discussed factors for consideration, including safety, access and etiquette on the transit system.

3. CEO Report

Kevin Quinn, Chief Executive Officer provided a report to the Board on a number of key matters impacting TransLink in the last quarter. This included:

- Response to BCRTC's recent switch issue that impacted the Expo Line;

- Ridership trends, with weekend journeys reaching 80.1% of pre-pandemic levels;
- Engagement with the public on the 10-Year Priorities from Transport 2050 and the 2022 Investment Plan; and
- Customer experience initiatives such as the return of TransLink's Busker Program, an "Art Moves" music program, and the launch of TransLink's Community Volunteer Program.

4. BC Rapid Transit Company

Mike Richard, Acting President and General Manager BCRTC presented to the Board on a number of areas of focus for BCRTC in 2022. Mike Richard briefed the Board on recent safety trends and outcomes at BCRTC in the first quarter of 2022, and on-time performance which was 95.9% for Q1 of 2022 - slightly below the target of 96.5% due to weather, switch issues and passenger-caused events.

Maintenance updates were also provided, noting rail grinding on the Expo and Millennium lines, escalator availability which was better than target, and escalator replacements underway at three stations in the SkyTrain system. Mike Richard also shared recent advancements on capital and major projects, including progress on the Mark V trains and site demolition at OMC4.

BCRTC was awarded the Gold award by the American Public Transportation Association for safety excellence. BCRTC was recognized for its Zero Harm safety initiatives and communications campaign.

5. Coast Mountain Bus Company

Mike McDaniel, President and General Manager CMBC shared key highlights of activities and initiatives at CMBC in Q1 of 2022, which included:

- Emergency preparedness exercises at SeaBus;
- Updates to CMBC's Heat Exposure Control Plans and preparations for summer;
- Safety trends, including passenger incident trends;
- HandyDART service levels remain at approximately 65% of pre-COVID levels, but is providing 100% of requested trips; and
- Special operations bus bridges implemented where needed in the last quarter.

6. Transit Police

Dave Jones, Chief Officer presented an update from the Metro Vancouver Transit Police. Chief Jones noted the following areas of focus for the Transit Police to date in 2022:

- Explosive Detection Dog Teams that regularly conduct security sweeps of the transit physical infrastructure;
- Joint Initiatives with jurisdictional police departments, with an 84% year-over-year increase in the number of joint initiatives in 2021. Examples of these initiatives include secondments and joint patrols and enforcement around transit stations and bus loops;
- Mental Health interactions have been increasing, with Q1 2022 having 59% higher incidents than Q1 2021; and
- Transit Police support and attendance at festivals, celebrations and other large gatherings including special event planning for summer events such as Canada Day, Golden Spike Days, FVDED in the Park and Celebration of Light.

Chief Jones also expressed his appreciation for all of the dedication and work over the years of Deputy Chief Officer Barry Kross, who is retiring from Transit Police.

7. Finance and Audit Committee Chair Report

Sarah Clark, Committee Chair reported to the Board on topics recently discussed at the Board's Finance and Audit Committee meeting on June 13th. The topics included but were not limited to a quarterly Safety update focused on improvements in safety for both employees and passengers, Enterprise Risk Management, a proposed amendment to the Transit Tariff, Internal Audit activities and major project updates.

8. Planning and Stakeholder Relations Committee Chair Report

Mayor Jonathan Cote, Committee Chair advised that the Planning and Stakeholder Relations Committee met on June 14th and received reports that included the following topics:

- Ridership trends, with ridership continuing to grow;
- Customer ridership initiatives over the summer; and
- Review of Metro Vancouver's Regional Growth Strategy, for review by the Board.

9. Human Resources and Governance Committee Chair Report

Marcella Szel, Committee Chair highlighted key areas of focus for the Human Resources and Governance Committee in the last quarter, noting in particular two awards TransLink has recently received, including the Top Employer Award and Canada's Greenest Employers. Marcella Szel also noted the Committee's review of employee turn-over and recruitment trends, updates on the Psychological Health and Safety policy, TransLink's implementation of its "Future of Work" program in May, welcoming employees back to the office, and Equity, Diversity and Inclusion initiatives and the policy presented to the Board in this meeting. Reports also included the annual review of the Board Governance Manual and Articles.

10. Information Technology Committee Chair Report

Karen Horcher, Committee Chair shared with the Board that the Committee received briefings on significant information technology projects and advancements and challenges in those projects. The Enterprise Resource Planning project was also discussed at the Committee. Karen Horcher advised that the Committee also reviewed and recommended to the Board for approval the Committee's proposed Terms of Reference.

11. Transit Tariff Amendment – National Day for Truth and Reconciliation

Gigi Chen-Kuo, COO introduced Alanna Simmons to present the Transit Tariff Amendment to the Board. Ms. Simmons stated the purpose of the amendment was to have the National Day for Truth and Reconciliation included on the list of Statutory Holidays within the Tariff to enable off-peak fares on the day.

Following discussion:

It was MOVED and SECONDED:

That the TransLink Board of Directors:

1. Introduces and reads a first, second and third time the *South Coast British Columbia Transportation Authority Tariff Bylaw Number 147-2022*, attached to this report as Attachment 1, effective September 1, 2022; and

2. Reconsiders and finally adopts the *South Coast British Columbia Transportation Authority Tariff Bylaw Number 147-2022*.

CARRIED

12. Equity, Diversity, Inclusion Policy

The Board received a report from Gigi Chen-Kuo, COO regarding the Equity, Diversity and Inclusion Policy report. Gigi Chen-Kuo introduced Stephanie Redivo, Director of Equity, Diversity and Inclusion.

Stephanie Redivo briefed the Board on the basis for the development of the EDI policy, and the efforts underway at TransLink to implement initiatives that this policy supports.

13. Review of Board Governance Manual and Articles

Jennifer Breeze, General Counsel and Corporate Secretary provided an overview of the proposed amendments to the Board Governance Manual and Articles, noting in particular the inclusion of the Terms of Reference for the new Information Technology Committee.

It was MOVED and SECONDED

That the TransLink Board of Directors approves the amendments to the Board Governance Manual, as set out in Attachment 2 to the report dated June 9, 2022 titled "Review of Board Governance Manual and Articles".

CARRIED

14. Consent Agenda

The following consent agenda items were adopted:

- 14.1. TransLink Board Meeting Minutes of March 24, 2022
- 14.2. Joint TransLink Board of Directors and the Mayors' Council on Regional Transportation Meeting Minutes of May 26, 2022

The following consent agenda items were approved:

- 14.3. Bowen Island Community Shuttle Service Contract Award
- 14.4. Metro Vancouver's Regional Growth Strategy: Status Update and Acceptance

The following consent agenda items were received for information:

- 14.5. 2022 Corporate Sustainability Semi-Annual Update
- 14.6. Response to Public Delegations
- 14.7. Surrey Langley SkyTrain Project Update
- 14.8. Pattullo Bridge Condition Monitoring Report

15. Conclusion of Public Board Meeting

The Public Board Meeting concluded at 11:45 am.

Certified Correct:

Original signed by Lorraine Cunningham

Lorraine Cunningham
Board Chair

Original signed by Jennifer Breeze

Jennifer Breeze
General Counsel and Corporate Secretary